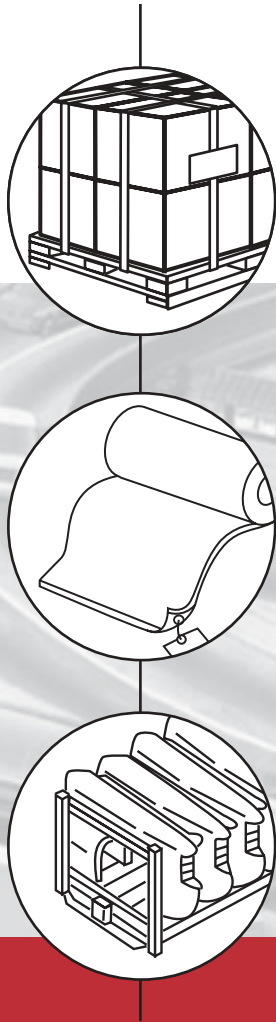




Packaging and Shipping Guide

TP-02100



Strength • Power • Speed • Agility

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Introduction

This manual establishes quality standards and guidelines for ArvinMeritor's Commercial Vehicle Aftermarket (ARMCVA) service parts packaging, labeling and shipping requirements.

Suppliers are responsible for packaging and labeling service parts so that they arrive at ArvinMeritor's Parts Distribution Centers and / or ArvinMeritor's customers, in damage-free condition, with appropriate documentation. In addition, the supplier's responsibility to ensure packaging is in accordance with industry standards and does not create safety issues when handled and transported.

To become an integral part of ArvinMeritor's efforts to strengthen its position in the automotive service parts business, the suppliers must understand and comply with the standards in this guide.

Following the requirements in this manual will assure high quality packaging by the Company's suppliers. It will also help ArvinMeritor control costs and provide our customers with the best possible product.

The contents of this manual are a part of the Terms and Conditions of the ARM purchase order as referenced in Section 3.7 of the SQSR manual.

Questions regarding compliance, content, intent or recommendations for these requirements should be directed to:

ArvinMeritor Commercial Vehicle Aftermarket
7975 Dixie Highway
Florence, Kentucky 41042
Attn: Supplier Development Manager

Compliance

This manual contains the packaging standards for the ArvinMeritor Commercial Vehicle Aftermarket's Meritor Division. Compliance to this manual is required as directed in Section 3.7 of the Supplier Quality System Requirements (SQSR) Manual. Failure to conform to the requirements in this manual will be handled as per section 3.10 of the SQSR, which states:

A mandatory minimum charge of \$100.00 USD (or equivalent) shall be imposed for the following.

- a) Nonconformance Report (e.g. DMN, QPR) or Non-Conforming Service.
- b) Non-Conforming Product Deviation Requests.
- c) PPAP Submission Rejections or shipments of unapproved product.
- d) Delivery Performance Failures (in addition to any actual costs associated with the failure).

Some products may require special packaging or labeling not covered in this document. If this applies to your parts, contact ArvinMeritor's Commercial Vehicle Aftermarket for assistance in the development of packaging specifications acceptable to both parties. Any deviation from the requirements in this manual must have prior written approval from ArvinMeritor. This deviation must be attached to each load shipped under the deviation.

Packaging Responsibilities

Suppliers are responsible for designing packaging that will safely deliver aftermarket parts and material to ArvinMeritor and / or the point-of-use in damage free condition, assuming normal handling and storage. The packaging must be designed taking into account the following functions:

- Protection of the product from physical damage through the distribution chain
- Convenience of use, safety, and ease of handling
- Compliance with legal and regulatory requirements
- Communication of information (labeling)
- Separates "mixed loads" by part number, weight or size
- Environmental acceptability and ease of reuse, recycling or disposal.
- Conforms to the guidelines stated in this manual for: container packing, labeling, packing lists, pallet box carton and hazardous materials specifications.

General Packaging Requirements

Packaging Costs

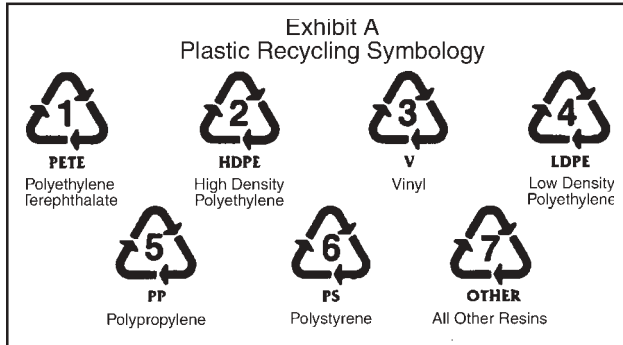
All part quotations are to include packaging and labeling costs in the piece-part price. Separate dunnage charges are not acceptable unless prior written approval from ArvinMeritor is obtained due to the use of returnable containers. The supplier is responsible for packaging and labeling as required by this document including the cost of all materials and labor.

Vendors using returnable packaging **MUST CLEARLY** mark the vendor's name and return location on the outside of each returnable packaging item. To assist in sorting and return, color-coding of the returnable packaging is recommended. Failure to properly identify returnable packaging will result in delays in returns and payment for returnables shipping into ARMCVA facilities.

Packaging Material

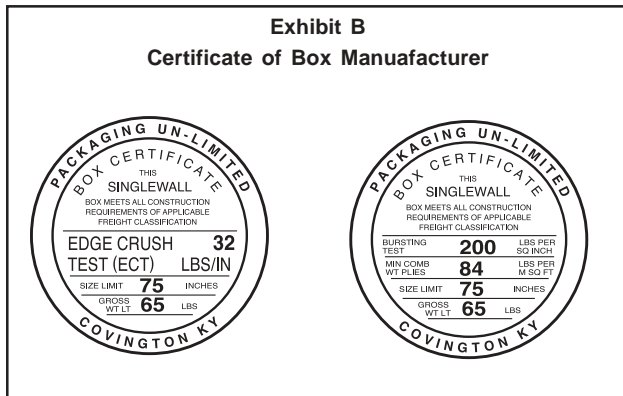
Recyclable materials must be used and packaging should consist of recycled materials when possible and cost effective.

Plastic material must be labeled in accordance with the Society of Plastics Industry Recycling Symbology (see Exhibit A).



Corrugated containers must display a Certificate of Box Manufacturer in a readily visible location on the container (see Exhibit B).

The use of salvaged containers, pallets and other packaging material must have prior written approval from ArvinMeritor.



Ergonomics

All containers and packaging must be designed with consideration given to ease of handling and part removal. Appropriate consideration must be given to height restrictions, weight restrictions, carton disassembly and any other issues, which may affect worker safety. The supplier is responsible to ensure all material is packaged in such a way to ensure safety is maintained throughout the product distribution stream. The supplier must advise ArvinMeritor's Commercial Vehicle Aftermarket if the requirements in this manual would negatively impact workplace safety, and recommend alternatives.

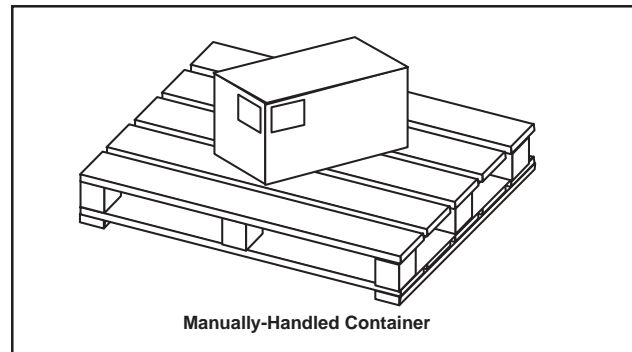
Unique Packaging Requirements

Unique packaging requirements such as weight, fragility, surface appearance, or coatings that are not covered by these guidelines are the responsibility of the supplier.

Shipping Container Specifications

Manually-Handled Container Requirements

Gross weight must not exceed 50 pounds.



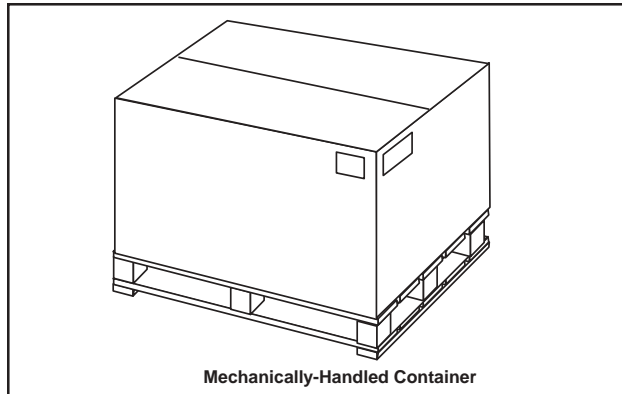
Corrugated cartons are the most common manually-handled containers, and are acceptable under the following requirements:

- The container must be expendable.
- Use a regular slotted carton except when other styles may be dictated by part characteristics.
- The unsupported bottom of the carton must be able to hold the contents.
- Handholds are desirable for bulky packages.
- Packages should provide sufficient strength and stability to withstand stacking of pallet loads two layers high, and insure parts arrive undamaged.
- The package closure must prevent spilling of the contents and should not create a safety hazard during handling and opening. Metal fasteners or staples are not recommended.
- Contents should reasonably fill the container with a minimum amount of void.

Mechanically-Handled Container Requirements

Gross Weight must not exceed 4,000 pounds.

All shipments of mechanically handled containers must be on wooden pallets or approved returnable containers. The wooden pallets must meet the basic pallet requirement specified in the Wood Pallet Specifications section of this document. Any deviation from this practice must have prior written authorization from ARMCVA.



Container Height

Containers must not exceed 40" in height where part size allows. The exceptions to this rule are Hubs and Drums which must not exceed 48" in overall height. The overall height is measured from the bottom of the pallet to the top of the highest point on the container.

Temperature

Expendable containers must be designed to withstand temperature variations from -30° F to +150° F (-34.4° C to 65.6° C)

Moisture

Expendable containers must be designed to withstand 90% humidity at 150° F (65.6° C) exposure during transit and storage.

Rust Prevention

ARMCVA is committed to providing our customers with high quality, low cost service parts. When our customers receive a service part from us, they expect it to be protected from damage and rust. Customer satisfaction needs to be the top priority for all of us as we move forward. For that reason, **we are requiring that all metal parts shipped to ArvinMeritor's Commercial Vehicle Aftermarket facilities be corrosion free upon receipt and must have a one year rust free shelf life. Suppliers will be responsible for treating and packaging all parts in such a manner as to keep them free of corrosion for the one year time period.**

The one-year period will be initiated upon the date of first receipt at one of ARMCVA's facilities. The rust free guidelines will be based on the supplier's packaging of the product and will not be based on containers left open and in use at the distribution centers.

Common rust preventative products that may be used include: volatile corrosion inhibitor (VCI) products, paint, and oil. All temporary coatings used by suppliers to assure parts remain rust free must be safe, easy to handle, and environmentally friendly. Coatings must not affect part appearance or function.

Metal parts shipped using wooden crates; pallets and/or dividers must have a VCI barrier between the part and the wood to protect the part from moisture absorbed by the wood.

Manufacturing Specification Data Sheets (MSDS) of the rust inhibitor or VCI must be submitted/supplied to the receiving ARMCVA facility prior to the initial shipment of parts.

Packing Lists and Invoices

It is imperative that all packing lists and invoices correctly describe the goods being shipped or billed. Part numbers on packing lists and invoices must exactly match the part numbers on the ARMCVA material release and purchase order. Foreign suppliers must provide a detailed parts description in accordance with U.S. Customer Regulations.

When shipping parts into any ARMCVA facility, at least two packing lists must be included with each shipment. One packing list must be attached to the Bill of Lading, and protected from damage or loss while in transit.

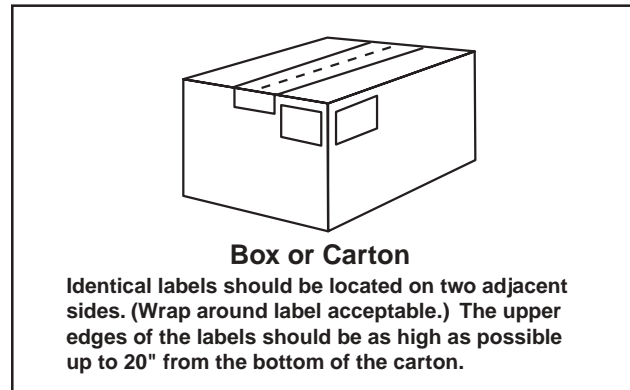
A second packing list must be enclosed in one container that is clearly marked "PACKING LIST ENCLOSED." When shipping full truckloads of material to any ArvinMeritor facility, the packing list must be clearly visible when the trailer door is opened.

All packing lists and invoices must have the supplier name and code on each copy. Each packing list and invoice may contain parts from no more than one purchase order. The packing lists and invoices must be legible and include all information below:

- 1) **Readily Identifiable Packing List Number.**
- 2) **"Ship To" Location** – This must be exactly as shown on the supplier release.
- 3) **"Bill To" Location** – This must be exactly as shown on the supplier release.

- 4) **Meritor Vendor Code.**
- 5) **Release Number and Purchase Order Number.**
- 6) **Contents** – Define how many containers there are, the type(s) of containers and the number of packing lists. For example, “20 cartons, 2 pallets, 8 packing lists”. Also, show the number of pieces or packages on pallets when shipping palletized material such as: “60 cartons on 3 pallets”, “1 pallet of 30 cartons”, etc.
- 7) **Description** – Part name as shown on the supplier release.
- 8) **Part Number Ordered** – Part number exactly as shown on the supplier release.
- 9) **Meritor Part Number** – If the supplier purchase order releases a vendor part number, and references a Meritor part number, the Meritor part number must be referenced on all documents.
- 10) **Quantity of part number ordered (by ARMCVA).**
- 11) **The Quantity of Goods Shipped** – The quantity must conform to the terms as ordered on the release form.
- 12) **Country of Origin Identification** – All packing lists and invoices must be labeled with the country of origin that produces the part being shipped.

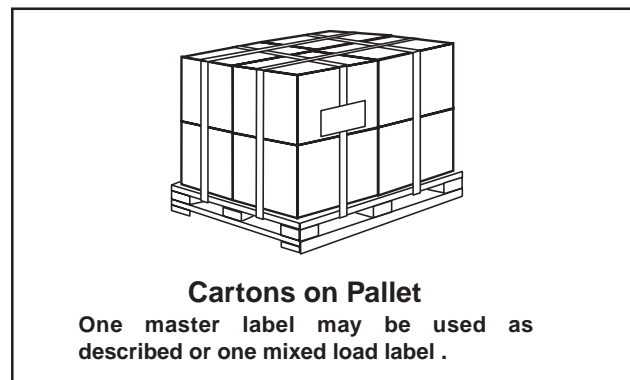
- 3) For shipments of multiple palletized cartons or containers, each individual carton or container must be consecutively numbered and marked on the outside (i.e. 1 of 3, 2 of 3, 3 of 3). This will assist in identifying individual cartons that may get separated during shipment.



- 4) Each pallet should be fully used to its maximum overall height of 40" when determining full pallet quantities. This measures from the floor to the top of the pallet and should never be higher than 40" (except as noted for Hubs and Drums).
- 5) When shipping small loads, mixed pallets are acceptable provided that no one part number exceeds 50% of the specified pallet quantity. These loads **MUST BE CLEARLY** identified as “MIXED LOAD” using the AIAG format in Exhibit J on top of the pallet and on at least two adjacent sides.

Palletization of Products

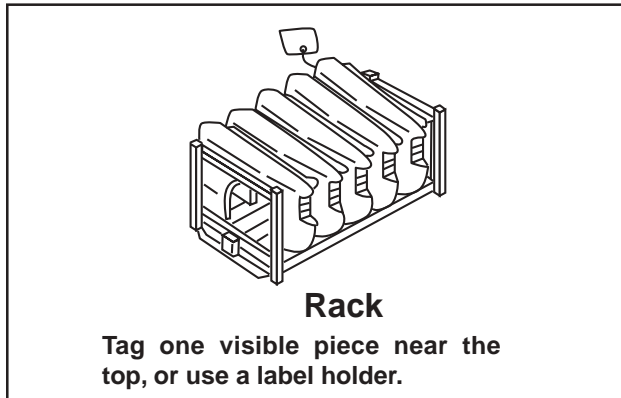
It is the supplier's responsibility to utilize the basic pallet requirements as detailed in the Wood Pallet Specifications section of this document. The supplier should always use the approved ARMCVA pallet specification, unless the part size and / or weight make it impossible. In this case, the supplier is responsible for developing a safe method of palletizing the product and must get advanced written approval from ArvinMeritor. All following shipments of these parts are to be palletized in the same manner.



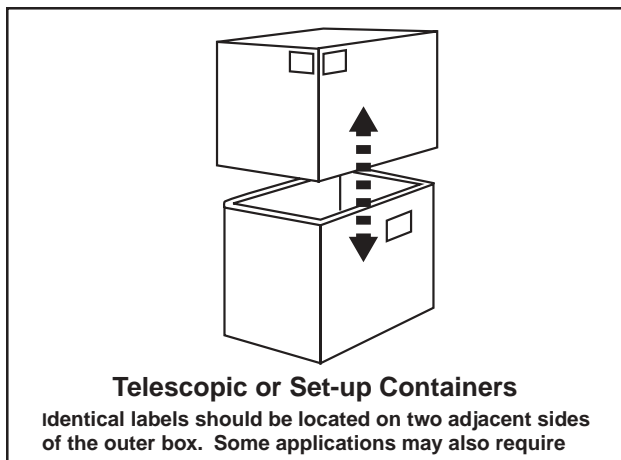
General Requirements

- 1) All shipments with at least 50% of the total pallet quantity going to ARMCVA facilities should have only one (1) part number per pallet.
- 2) Parts shipped in overpack containers must have at least two labels located on adjacent corners of the box.
- 6) Part numbers are not to be on more than one pallet load or fragmented when the quantity supplied is sufficient to make a full pallet load.
- 7) When shipping to ARMCVA, mixed loads on the approved pallet specification may contain up to six different part numbers. Mixed loads are not acceptable on extended length shipping containers.

- 8) Each "MIXED LOAD" pallet must have part content identification for quicker part identification and location. This may be obtained by using either content labels or pallet-packing list. The content labels or packing list must be placed on top of the pallet. When an overpack box is used in conjunction with packing lists, an additional packing list for that container must be enclosed in the box.

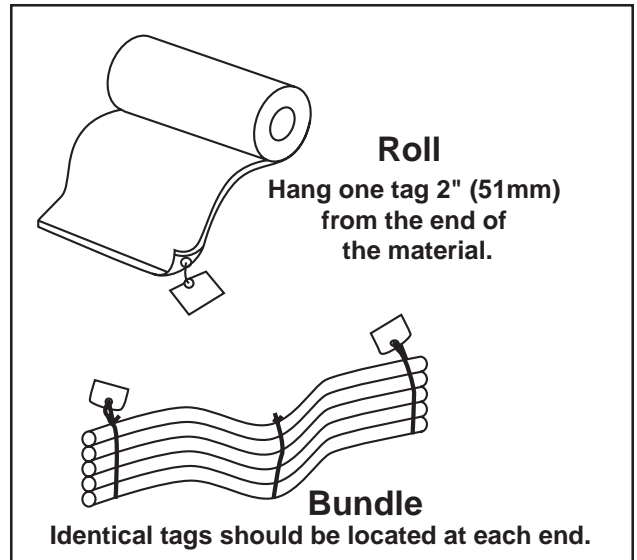


- 9) When shipping parts in mixed loads, the following requirements must be followed to avoid a handling and restacking charge.
- Heavy parts must not be placed on top of lighter weight parts.
 - Loose parts must be segregated or contained so they will not shift and damage other components / packages.
 - Part numbers with the highest quantity of pieces / containers must be placed on the bottom of the pallet unless they fall under the weight restriction above.



- Low quantity part numbers must be placed near the top of the pallet, unless they are too heavy.

- Boxes, partitions, pads or inserts must physically separate parts on a mixed load.



Wood Pallet Specifications

Basic Pallet Requirements

Unless authorized or requested by ARMCVA and where part size permits, the basic pallet requirements must be adhered to. The basic pallet requirements for shipments into the ARMCVA Meritor facilities are:

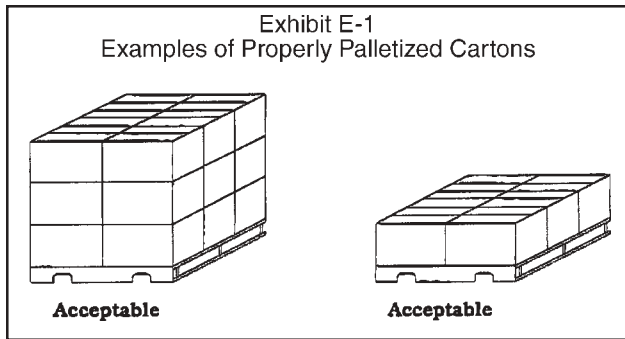
- 48" x 40" footprint.
- Non-reversible wood construction.
- Double-faced design.
- Four-Way pallet entry.
- Designed for multiple trips and handling.
- Pallet boards and stringers must be free from cracks and large knots that could lead to pallet failure.

In an effort to standardize pallets in our distribution centers, ARMCVA request that the supplier uses our approved pallet specification in Exhibit C (see page 13). This approved specification meets the basic pallet requirements, but it is limited to loads of approximately 2000 pounds when placed into racks without decking. It is the supplier's responsibility to use a pallet appropriate for the size and weight of the parts supplied. If the supplier needs a heavier duty pallet, every effort should be made to adhere to the basic pallet requirements.

If the part size exceeds the 48" x 40" footprint, the pallet should be constructed to accommodate the part length while maintaining the 40" width requirement. Any deviation from the basic pallet requirements will require prior written authorization from ARMCVA.

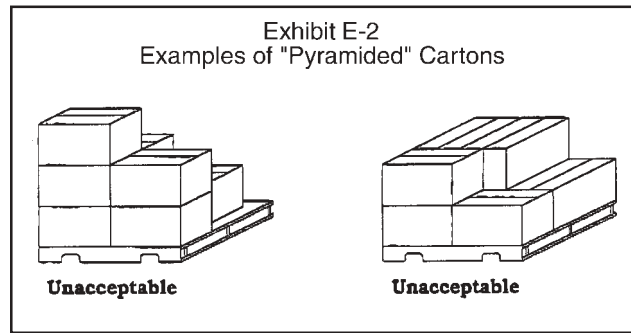
Pallet Load Arrangements

- 1) Maximum pallet height from the ground to the top is 40" high (except as noted).
- 2) Overhang of material on pallets is unacceptable. Deck boards should support container corners.
- 3) Loads secured to pallets using shrink or stretch wrap must use material of sufficient thickness to retain the load and to prevent load shift.
- 4) Loads secured to pallets with strapping must use edge protectors to prevent straps from cutting into cartons.
- 5) It is acceptable to mix different part numbers on a pallet only after full pallets of like part numbers have been completed. Exhibit D (see page 12) illustrates when it is acceptable to ship different part numbers on the same pallet.
- 6) Acceptable mixed pallet loads must be identified as "MIXED LOAD" clearly on the pallet per previous instructions.



- 7) When placing pallets in the carrier's equipment, be sure that they cannot shift in transit. Also, whenever suitable, always double stack pallet loads within the truck and rail cars with load separators that distribute the weight of the top pallet evenly over the bottom. Excess pallet weights over 1000 lbs. must not be stacked on top of another pallet. In instances when pallet weight, strength or configuration prevents double stacking, the carrier must be alerted on the Bill of Lading with a note and a label placed on the pallet, reading "HEAVY LOAD DO NOT DOUBLE STACK PALLETS." This label should be applied to all four faces of the finished load.
- 8) This label is intended to direct the loading of a carrier's equipment (trailer) and not necessarily for material handling practices within a supplier's facility.

- 9) When stacking pallets, make sure any carton labeling information is facing the outside of the pallet so that part number information is readily visible.
- 10) Place a wood divider between the pallet and the packages where the bottom layer of packaged parts have the potential to slip and/or deform into pallet slats.
- 11) To minimize manual handling and to allow for stacking, all cartons must be "palletized" in individual layers on the pallet (See Exhibit E-1).
- 12) The "pyramiding" of cartons is strictly prohibited (See Exhibit E-2)



Bar Coded Shipping Label Requirements

General

These specifications, which apply to bar codes for shipping labels, were developed in conjunction with the AIAG Trading Partners Labels Implementation Guideline (AIAG: B-10)

For more information on AIAG Standards, contact the Automotive Industry Action Group, 26200 Lahser Road, Suite 200, Southfield, Michigan 48034.

Exhibit F, Bar Coded Shipping Label

PART NO. (P) A28 3222D1954		
QUANTITY (Q) 25	PART NO. (1P)	
SUPPLIER (V) R575DH	PURCHASE ORDER (K) S40864	
SERIAL (S) A76543	LOT NO. (1T) 101	ENG. REV. (2P) B
ABC COMPANY FLORENCE, KENTUCKY 41042		

Quality

The use of bar code systems is intended to increase productivity, reduce costs and improve data accuracy. An important aspect of any bar code system is that of quality. When labels cannot be decoded fast and accurately, the advantages of bar coding are lost.

Exhibit G, Bar Coded Shipping Tag

Part No. (P) 2210E7441		
Quantity (Q) 10		
Supplier (V) B04740C8	Purchase Order (K) M20901	
Serial (S) 13524	Lot No. (1T) 256	Eng. Rev. (2P) D
ABC Company, Florence, Kentucky 41042		

Suppliers have the responsibility to provide bar code labels that meet the specification of this document and those of the Quality Guideline in Section 7 of AIAG B-10.

Label Size and Materials

Label dimensions should be in accordance with the dimensions shown in Exhibit H. Note: All exhibits are for illustrative purposes only and may not be to scale or bar code quality standards.

The recommended label size is 4.0" high by 6.5" wide, which should cover most applications. Minimum label size shall be 4.0" high by 5.0" wide.

Exhibit H-1, Label Dimensions

1.2 in. 30 mm	Part No. (P)			4.0 in. 101 mm
1.1 in. 28 mm	Quantity (Q)	Part No. (1P)		
0.8 in. 20 mm	Supplier (V)	Purchase Order (K)		
0.9 in. 23 mm	Serial (S)	Lot No. (1T)	Eng. Rev. (2P)	
	6.5 in. 165 mm			

It is acceptable for the vendor to exceed the outside pallet label size if the vendor is incorporating the shipping information of shipped to and shipped from in the label. All other elements of the label must conform to the data requirements listed below.

The label paper must be white with black printing.

Adhesive labels can be pressure sensitive or dry gummed as long as adherence to the package substrate is assured. The application must be wrinkle-free, and for use on expendable packaging only.

Exhibit H-2, Label Dimensions

1.2 in. 30 mm	Part No. (P)			4.0 in. 101 mm
1.1 in. 28 mm	Quantity (Q)	Part No. (1P)		
0.8 in. 20 mm	Supplier (V)	Purchase Order (K)		
0.9 in. 23 mm	Serial (S)	Lot No. (1T)	Eng. Rev. (2P)	
	5.0 in. 127 mm			

Do not place AIAG labels directly onto pre-packaged products that are ready for final sale to ArvinMeritor's CVA's customers.

Label Information

- 1) **Data Areas and Titles** – The part number, quantity, supplier number, serial number, purchase order and line number data must be displayed in both human readable characters and bar code symbols (Reference Exhibit J)

Exhibit J, Master Label

MASTER LABEL		
PART NO. (P) 2258K1181		
Quantity (Q) 10		
Supplier (V) P0020111	Purchase Order (K) M20901	
Serial (4S) 13524	Lot No. (1T) 648	Eng. Rev. (2P) C
ABC Company, Florence, Kentucky 41042		

Each data area shall be separated by borderlines and shall contain the title and data identifier in the upper left hand corner.

Titles and data identifiers shall be printed in 0.1" high letters.

The supplier's name, city, state and zip code shall appear at the bottom of the label, and shall be printed in 0.1" high letters.

Bar code symbols shall be directly below the human readable data characters and shall be a minimum of 0.5" high.

- 2) **Data Identifier Characters** – A data identifier character shall be used to identify specific data.
- a) The data identifier shall be printed separately in human readable characters under the title.
 - b) The data identifier shall not be included in the human readable characters.
 - c) The data identifier shall be included in the bar code symbol.
 - d) The data identifier characters are as follows:
 - i) **P** – Part Number
 - ii) **1P** – Supplier Part Number
 - iii) **2P** – Engineering Revision Level
 - iv) **Q** – Quantity Shipped
 - v) **V** – Supplier Number
 - vi) **S** – Unique Serial Number (SID)
 - vii) **4S** – Unique Serial Number (SID) – Master Load
 - viii) **5S** – Unique Serial Number (SID) – Mixed Load
 - ix) **K** – Purchase Order Number
 - x) **1T** – Traceability number assigned to a unique batch or group of items (lot, heat, and batch) by the customer.

- 3) **Part Number** - Part numbers shall be the same part numbers designated on the ARMCVA purchase order or material release.

The length of the part number bar code shall not exceed 5.5"

- 4) **Part Number Engineering Revision Level** – The revision level the part was produced to must appear on the label.

- 5) **Quantity** - The maximum number of characters for quantity is six (6) numeric characters.

When the unit of measure is pieces, no notation is required. When the unit of measure is not pieces (i.e., pounds, feet, etc.), it shall be printed in human readable form only. When used, the unit measure abbreviation (Reference Exhibit L) shall be directly to the right of the human readable quantity.

The unit of measure shall not be bar coded.

- 6) **Supplier Number** – The supplier number will be the Vendor Code assigned by ARMCVA to each supplier location.

Exhibit K, Mixed Load Labels



- 7) **Serial Number (Shipment Identification Number)** – The serial number shall be the Shipment Identification Number (SID). The SID is a unique number assigned by the supplier that specifically identifies a shipment. This number shall be referenced on invoices presented to ARMCVA for payment. In this way, each shipment will have a unique control number that differentiates it from other shipment for accounting purposes.

Only one SID shall be used per shipment and SID numbers shall not be repeated within any calendar year. The SID may be a maximum of nine (9) alphanumeric characters.

Suppliers may use any convenient number (B/L, Work Order, Invoice Number, etc.) for the SID

number if it conforms to the above guidelines and is clearly identified as the SID on the packing list.

For suppliers using Electronic Data Interchange (EDI), this SID must be the same SID used on advanced shipping notices and invoice transactions.

- 8) **Purchase Order** – This refers to the ARMCVA purchase order number.
- 9) **Lot Number** – The lot number is a vendor supplied unique number that allows ARMCVA and the vendor lot control and traceability. This is primarily for fasteners and heat-treated parts. By using the lot number, ARMCVA can assure there is not co-mingling of inventory.

Bar Code Symbology

Bar codes must be the 3-of-9 (Code 39) type as specified by the Automotive Industry Action Group (AIAG: B-10).

- 1) **Code Configuration** – The four (4) characters (\$, /, +, %) of the 3-of-9 symbology shall not be used in the bar code labels.

- 2) **Code Density and Dimensions** – The bar code heights must be a minimum of 0.5".

For each bar code symbol, the average width of narrow elements shall be within the range of 0.013" to 0.017".

The ratio of the nominal width of the wide elements to the nominal width of the narrow elements shall be 3:1, with an allowable range of 2.8:1 to 3.2:1.

- 3) **Check Digits** – Check digits shall not be used in the bar codes.

Special Labels

Special labels may be required for multiple and mixed item shipments.

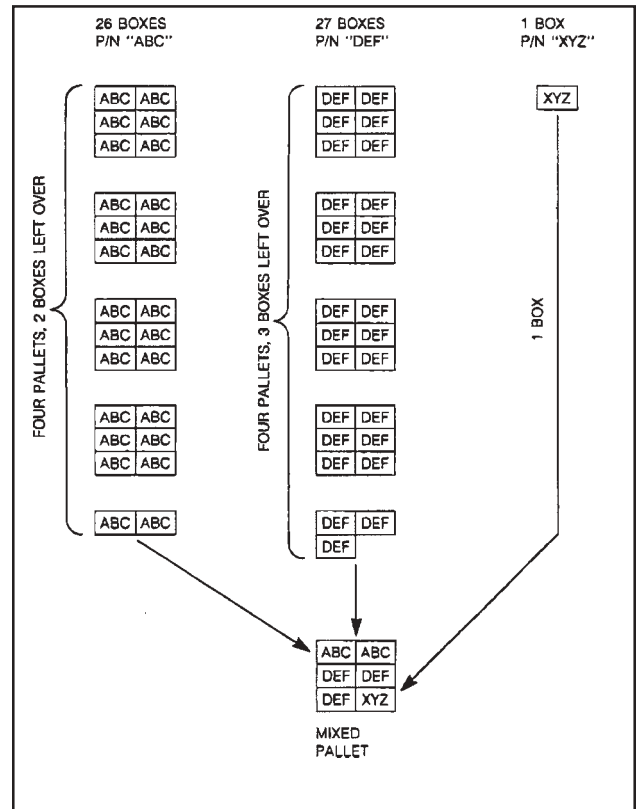
- 1) **Master Label** – A Master Label, as shown in Exhibit J, shall be used when multiple packages of the same items are shipped together. The quantity listed on the Master Label shall be the total in all of the packages. Each individual package shall be identified with a separate bar code label.
- 2) **Mixed Load Label** – A Mixed Load Label, as shown in Exhibit K, shall be used when packages of different items are shipped together. Each

individual package shall be identified with a separate bar code label.

Delivery Dates

- 1) The delivery date of record is dependent on what capabilities the supplier has. If a supplier has fully functional EDI and ASN capability that has been approved for use by ArvinMeritor CVA, their delivery date is tied to the ASN. The date that the material is shipped from these suppliers and the ASN is received will be determined to be the delivery date.
- 2) For suppliers without fully functional EDI / ASN capability or for those who have not met the ArvinMeritor CVA standards, the delivery date is the date the material is received on ARMCVA's receiving dock.

Exhibit D, Acceptable Mixed Pallet Loading Arrangement



- 3) The due date that appears on the material release is the date ARMCVA expects the full quantity of material released to be delivered per the delivery date outlined in 1 and 2 above.
- 4) Early shipments will be considered for return to the seller if not authorized by the material-planning department.

- 5) Both early and late shipments will negatively affect your supplier rating, which could preclude you from doing future business with ArvinMeritor.

Advance Shipping Notices

ARMCVA requires Advance-Shipping Notices (ASN) from all suppliers. The desired method is through Electronic Data Interchange (EDI). If the supplier has the capability to send EDI ASNs, please contact your ARMCVA buyer. The supplier will then be working with an IT representative from ARMCVA to assure the EDI/ASN formats are compatible with ARMCVA's system.

ARMCVA is investigating Web-based EDI systems that will enable all suppliers to meet the electronic ASN requirements. Suppliers that are currently not capable of EDI/ASN transmissions must arrange with their ARMCVA material planner to have the ASN's faxed to the appropriate personnel.

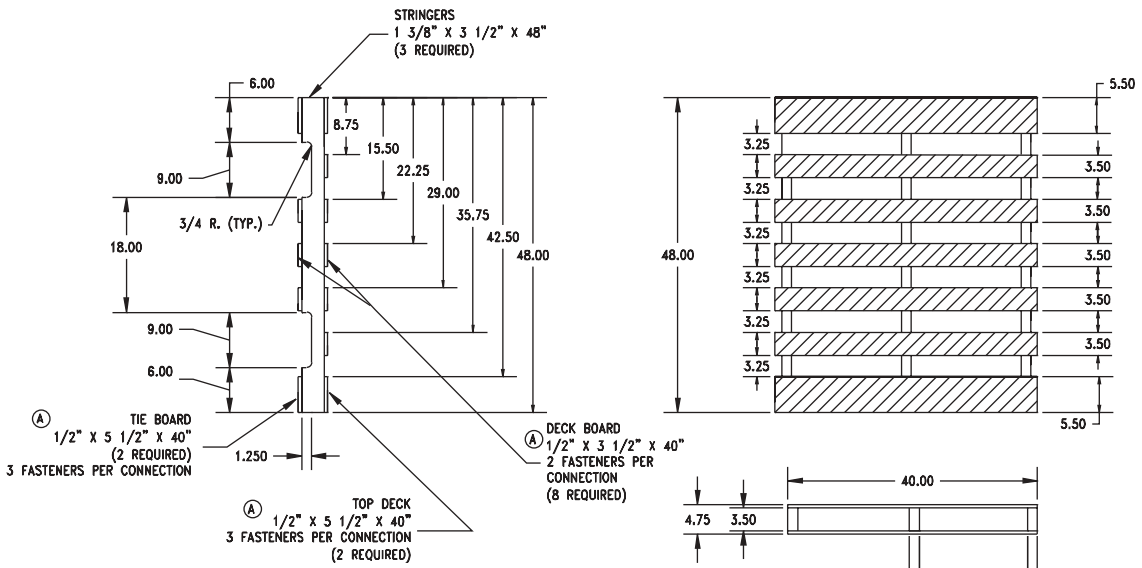
Shipping Information

These shipping instructions apply to all shipments sold to ARMCVA and shipping to the receiving location designated on your weekly schedule / release.

- To obtain the correct routing for each shipment, the vendor must call the ARMCVA Logistics Team at (859) 525-3490.
- Shipments are to be made in accordance with the shipment routing instructions provided by the ARMCVA Logistics Team. The ARMCVA Logistics Team **MUST AUTHORIZE ALL EXCEPTIONS.**
- Any deviation from the routing supplied by the ARMCVA Logistics Team without authorization will result in ALL freight charges plus an administrative fee being DEBITED to the vendor.
- Seller shall indemnify and hold buyer harmless from any loss, damage, cost, expense, or liability as a result of any failure by seller to observe these shipping instructions.
- Seller shall be responsible for ALL additional charges for weekend and holiday pickups, canceled scheduled pickups, charges for loading delays at the shipping locations, and any other charges not covered by the contract rate of the Preferred Carrier.
- Vendor must verify that the shipping label on each load has the correct shipping address. Any additional charges incurred by ARMCVA due to improper shipping addresses or vendor-supplied information will be charged back to the vendor.

Exhibit C, Approved Pallet Specifications

DRAWING NUMBER:
PL-48



① TIE BOARD
1/2" X 5 1/2" X 40"
(2 REQUIRED)
3 FASTENERS PER CONNECTION

① TOP DECK
1/2" X 5 1/2" X 40"
3 FASTENERS PER CONNECTION
(2 REQUIRED)

① DECK BOARD
1/2" X 3 1/2" X 40"
2 FASTENERS PER CONNECTION
(8 REQUIRED)

- NOTES:
- LUMBER : MIXED HARDWOOD
 - FASTENERS:
 - FASTENER TYPE: HELICALLY THREADED NAIL ; .280 HEAD DIA. ; 2 1/4 LONG BY 0.122 BODY DIA
 - TOTAL NUMBER 84
 - ALL FASTENERS MUST BE FLUSH WITH THE WOOD SURFACES
 - CLASSIFICATION : 48X40 STRINGER CLASS, DOUBLE-FACED NON-REVERSIBLE, PARTIAL 4-WAY, MULTIPLE-USE.
 - THERE SHALL BE NO PROTRUSIONS OF EITHER SHANK OR POINT OF THE FASTENERS
 - THE PALLET PART NUMBER MUST BE PLAINLY STAMPED, STENCILED, OR BRANDED TO THE OUTSIDE STRINGER

TOLERANCES (unless otherwise specified)		SCALE: NONE	APPROVED BY: <i>[Signature]</i>	DRAWN BY: AM
FRACTIONS: + or -	DECIMALS: + or -	DATE: 6/6/02	CHECKED:	
ANGLES: + or -		SEE NOTES		
PALLET			DRAWING NUMBER: PL-48	

REMOVE NOTE WAS 5/8" THICK	PIH	PJP	MS	2005	2031	EGR #
INITIAL RELEASE <td>AM</td> <td></td> <td></td> <td></td> <td></td> <td></td>	AM					
REVISION						
DATE						
SYM						

NOTES

NOTES

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